

RULES OF MILTON KEYNES TENNIS CLUB LIMITED

1 CLASSES OF MEMBERS

- 1.1. There shall be the following classes of members for the Club:
Full Member
Junior Member
Honorary member
- 1.1.2. Full members. A full member is a member aged 18 or over whose class of membership does not impose any restriction on the times at which they are permitted to use the courts.
- 1.1.3 Junior Members. Any person who is under 18 years of age on 1 January in the current playing year shall be classified as a junior member. Juniors are entitled to use courts for their own play if courts are available, but are not entitled to attend adult sessions, except by invitation of the management committee. Sessions specifically designated for juniors will entitle them to full priority. Juniors who have attained a certain standard as approved by the Committee shall be classified as Intermediate. Intermediates shall be entitled to attend adult sessions.
- 1.1.4. Honorary Members. The members of the Club may by a vote at the AGM, elect as Honorary Members any members or former members who have given long and distinguished service to the Club. Honorary Members shall become full members for life or until terminated by the Club by General Meeting and shall be entitled to all privileges of full membership without payment of annual subscription.
- 1.1.5. The Management Committee has the discretion to create other classes of membership, which may carry restrictions on the times at which the members are permitted to use the courts.

2 CRITERIA FOR ADMISSION TO MEMBERSHIP

- 2.1 Membership shall continue for one year from the first day of April. The full subscription amount falls due on 30 April.
- 2.2 No member shall be entitled to the privileges of membership until he has paid the first annual subscription in full.

3. THE MANAGEMENT COMMITTEE

3.1 Any powers delegated under Article 6 of Milton Keynes Tennis Club Limited shall be delegated in the first instance to a day-to-day Management Committee consisting of:

- (a) the Chairman of Milton Keynes Tennis Club Limited;
- (b) the Honorary Secretary of Milton Keynes Tennis Club Limited;
- (c) the Honorary Treasurer of Milton Keynes Tennis Club Limited;
- (d) no more than 5 other Members elected annually at the AGM;
- (e) the Head Coach.

3.2 The Management Committee members shall be proposed, seconded and elected either by a show of hands or by ballot at the annual general meeting. All members of the Management Committee shall retire annually but shall be eligible for re-election.

3.3 The Honorary Secretary shall send to the Members each year, not less than 28 days preceding the annual general meeting, a nomination form for the election of members of the Management Committee. Those persons proposed to be nominated as members of the Management Committee must be nominated by any two Full Members on the form prescribed by the Management Committee and the nominations must be submitted to the Honorary Secretary by such date as the Management Committee shall prescribe each year.

3.4 If there is only one candidate nominated to fill any particular vacancy, that candidate shall be declared elected unopposed for that particular vacancy at the next annual general meeting. If there is more than one candidate for any particular vacancy there shall be an election by ballot at the AGM for that position. In the event of a tie, further ballots will be held until there is a majority decision.

3.5 The Management Committee may co-opt such other further Members as it sees fit who shall serve until the next AGM. Co-opted members shall be entitled to vote at the meetings of the Management Committee.

3.6 The Management Committee may appoint any Member to fill any casual vacancy on the Management Committee until the next AGM.

3.7 Any person accepting election or nomination to the Management Committee who has any financial interest in the game must, before such election or nomination, state in writing to the Club all such interests. Failure to do so will lead to automatic disqualification from the Management Committee. The Management Committee has the right to veto such an election if, in its opinion, it is not in the best interests of the Club.

4. PROCEEDINGS OF THE MANAGEMENT COMMITTEE

4.1 The Club shall be managed by the Management Committee which shall comprise the Officers and other members elected in accordance with Rule 3, and any additional co-opted members in accordance with Rule 3.5. The members of the Management Committee may exercise all of the powers of the Club for the purposes of the management of the Club in accordance with Article 6 of Milton Keynes Tennis Club Limited.

4.2 The Management Committee shall:

- (a) be responsible for the efficient day-to-day running of the Club;
- (b) be responsible for appointing representatives for the management of Juniors;
- (c) be responsible for appointing Club representatives for other committees as required.

4.3 Management Committee meetings shall be held as often as the Management Committee thinks fit provided that there shall not be less than 4 meetings each year. The quorum for such meetings shall be 3. The Chairman and the Honorary Secretary shall have discretion to call emergency meetings of the Management Committee if they consider it to be in the interests of the Club. The Honorary Secretary shall give all the members of the Management Committee not less than 7 days' notice of a meeting.

4.4 Decisions of the Management Committee shall be made by a simple majority and in the event of an equality of votes the Chairman (or the acting Chairman for that meeting) shall have a casting or additional vote.

4.5 The Management Committee may from time to time appoint from among its number such sub-committees as it considers necessary and may delegate to them such of the powers and duties of the Management Committee as the Management Committee may determine. All sub-committees shall periodically report their proceedings to the Management Committee and shall conduct their business in accordance with the directions of the Management Committee.

5. FINANCE

5.1 All moneys payable to the Club shall be received by the person(s) authorised by the Management Committee to receive such moneys and shall be deposited in a bank account in the name of the Club. No sum shall be drawn from that account except by cheque **or bank transfer** signed by two of the three signatories who shall be the Chairman, **Director** ~~Honorary Secretary~~ and Honorary Treasurer. Any moneys not required for immediate use may be invested as the Management Committee in its discretion thinks fit.

5.2 The Management Committee shall have power to authorise the payment of expenses and remuneration to any officer, member of the Management Committee, Member or employee of the Club and to any other person or persons for services rendered to the Club. The Club may pay any reasonable expenses that members of the Management Committee properly incur in connection with the exercise of their powers and the discharge of their responsibilities in relation to the Club.

5.3 Any capital or extraordinary expenditure in excess of £2,500 must be approved by a two-thirds majority vote of the Committee at a meeting, such meeting to have had two weeks notice of convention and business. Any capital or extraordinary expenditure in excess of £5,000 must be approved by the members in general meeting by a two-thirds majority vote.